

**Canadian Astronomical Society  
Société Canadienne d'Astronomie**

**Meeting of the Board of Directors via videoconference**  
Minutes for Wednesday 17<sup>th</sup> August 2022, 14:00-15:00 EDT

**Present:**

Chris Wilson (Acting President)  
Rob Thacker (Past President)  
Adam Muzzin (Vice President)  
Laura Parker (Director)  
Karun Thanjavur (Director)  
Julie Hlavacek-Larrondo (Director)  
Renée Hložek (Director)  
Lewis Knee (Treasurer)  
Rob Cockcroft (Secretary)

1. Adoption of agenda  
Moved by Julie and seconded by Laura
2. Approval of minutes
  - a. May 16<sup>th</sup>
  - b. June 8<sup>th</sup>Moved by Lewis and seconded by Julie
3. Updates on previous action items:
  - a. A number of action items will need to be discussed at a future meeting because of time constraints.
  - b. Members in arrears will be contacted again in September.
  - c. Questions from new members about the CASCA documents were discussed – including the custodian of the seal, a possible review of bylaws, bylaws versus policies, and a confidentiality agreement for the Board.
4. President's Report
  - a. SKA status: No current concerns; LCRIC are arranging a webinar in late October for SKA Observatory and local community to describe consultation process. General consensus that the CASCA Board should not determine the processes or decisions around consent. General discussion about consent for the SKA, including a shared link: <https://skatelescope.ca/broader-impacts/>
  - b. Spectrum management position – still waiting for response
  - c. We will use emails between Board members. An archive needs to exist for documents; previously, the Board has used Igloo (not a collaborative space) but this may be transitioned to Google docs. The President and Secretary use Teams for communication between themselves (mentioned for full transparency)
  - d. Does the CASCA Board want to financially support ComSciConCAN 2022?  
Consensus was no; the Board has not supported this in the past and it is outside the normal things we support

- e. Training on Indigenous awareness for Board members is forthcoming
  - f. See written report from Chris for further items
- 5. VP's Report
  - a. Committee members (additional members and Board reps)  
Discussion about Board rep for LCRIC will occur outside of this meeting. Adam will work on general membership and report back to the Board.
- 6. Westar discussion
  - a. Postponed until next meeting.
- 7. AOB
  - a. A poll for fall meetings will be forthcoming shortly; only one member was aware that all of their fall commitments were not yet pinned down. There will likely longer December meeting at a different time, after teaching is over.
- 8. Adjourn  
Moved by Karun and seconded by Adam