

**Canadian Astronomical Society
Société Canadienne d'Astronomie**

Meeting of the Board of Directors via videoconference
Minutes for Wednesday 8th June 2022, 11:00-11:50 EDT

Present:

Chris Wilson (Acting President)
Rob Thacker (Past President)
Adam Muzzin (Vice President)
Erik Rosolowsky (Past Vice President) – until 11:30
Laura Parker (Director)
Karun Thanjavur (Director)
Julie Hlavacek-Larrondo (Director)
Ivana Damjanov (Past Director) – until 11:30
Lewis Knee (Treasurer)
Rob Cockcroft (Secretary)

1. Transition and continuity: what do new Board members need to know?
 - a. The conflict resolution process between the Board and the EIC is almost concluded; the conflict resolution advisor will be issuing a set of working conditions via a document (that can also be used for committees).
 - b. The financial situation is somewhat concerning but divestment is being worked on.
 - c. Undergraduate student memberships are now included and the first undergraduate students are now members.
 - d. Coalition is progressing.
 - e. There are concerns for web masters capacity to respond to current requests.
 - f. Committees are in a good place in that all personnel are in place – except that the GSC needs to provide a rep to sustainability committee; another CASCA-nominated member is needed for the CATAC; and the website updates are also needed for the committees.
 - g. The document “guide to hosting CASCA AGMs” should become a living (Google? Igloo? Email?) document (where AGM organizers make suggestions to Board, then the document is updated).
 - h. Regarding the governance of CASCA itself: There is a growing awareness of bylaws, but it is likely that the majority of members have not read the bylaws. There is also the question of whether an external review should be pursued – for which we could look at existing bylaws of other similar organizations (e.g., AAS, CAP).
2. Review of action items
 - a. Completed:
 - i. NRC request for names for International Science Council
3. Task for (new) members:

- a. Review the following documents:
 - i. CASCA Articles of Continuance
 - ii. CASCA By Laws
 - iii. Short article on fiducial responsibilities
<https://www.mondaq.com/canada/corporate-and-company-law/186446/non-profit-board-members-duty-of-confidentiality>
 - iv. Minutes from AGM and May 16th meeting
 - v. Review list of action items
 - vi. May 2022 Committee reports
- 4. Reviewing items for discussion at future meeting items:
 - a. Committee membership (all)
 - i. Updating Board representatives (need to replace outgoing directors)
 - ii. Other committees needing additional members
 - iii. Update committee web pages to reflect changes
 - b. Discussion of how to move forward on Virtual vs in-person AGMS from CASCA Business meeting
 - c. Scheduling EPO report to Board on Westar Lectureship
- 5. AOB and next meeting
 - a. Poll the Board for August availability.
- 6. Adjourn
 - a. Moved by Laura, seconded by Julie, passed.