

Minutes of the Thirty-Fifth Annual General Meeting

15<sup>th</sup> June, 2004, Winnipeg, MB

Gretchen Harris, President of the Society, called the meeting to order at 4:51 pm with approximately 85 members present.

**1. Adoption of the agenda / Adoption de l'ordre du jour**

**Motion 1**

Moved that the amended agenda be approved: Amelia Wehlau; seconded: Margaret Milne; carried

The agenda reads as follows:

Agenda	Ordre du jour de la
35th Annual General Meeting	trente-cinquième assemble de la
Canadian Astronomical Society	Société canadienne d'astronomie
15 June 2004	15 Juin 2004
1. Adoption of the agenda	Adoption de l'ordre du jour
2. Adoption of the minutes of the 2003 AGM	Adoption du compte rendu de la reunion de l'an 2003
3. Selection of scrutineers	Slection des surveillants d'lection
4. Call for nominations to nominating committee	Appel de nominations pour le comité de Nomination
5. Business arising from the minutes	Affaires découlant du compte rendu
6. President's report	Rapport du president
7. Secretary's report	Rapport du secrétaire
8. Treasurer's report	Rapport du trésorier
9. Election of Auditor	Election du vérificateur
10. Update and Plans for the LRP	Nouvelles et futur du PLT
11. Committee Reports	Rapports des Comités
12. Motions from the floor	Propositions de l'assemblée
13. Future CASCA meetings	Prochaines réunions
14. Results of the election	Résultat des élections
15. Nominations to Nominating Committee	Nomination du comité des nominations
16. Other business	Divers
17. Adjournment	Levée de l'assemblée

**2. Adoption of the minutes of the 2003 AGM / Adoption du compte rendu de la réunion de l'an 2003**

**Motion 2**

Moved that the minutes be approved: Dave Turner; seconded: Jim Hesser; carried

**3. Selection of scrutineers / Sélection des surveillants d'élection**

G. Harris called for volunteer scrutineers to count the ballots for the election of Director of the Society. Tom Landecker and Bill Harris volunteered.

**4. Call for nominations to the Nominating committee / Appel de nominations pour le comité de Nomination**

G. Harris explained that two new members were required for the nominating committee. The normal procedure is to announce this and then towards the end of the meeting ask for nominations. The meeting was, however, eager to complete this item of business and in short order the following emerged: Samar Safi-Harb was proposed by Dave Turner and Kevin Douglas, followed by Charles Kerton being proposed by Gregg Wade and Peter Martin.

The meeting then voted to close nominations:

**Motion 3**

Moved that the nominations for the nominating committee be closed: Dave Turner; seconded: Dave Hanes; carried

These two members, Safi-Harb and Kerton, are therefore acclaimed.

**5. Business arising from the minutes / Affaires découlant du compte rendu**

D. Hanes informed the meeting that the changes to the society's bylaws approved at the last AGM had been submitted to the ministry and had been approved. The new bylaws are therefore in effect. He also noted that the Board had agreed to increase the number of Canadian Honorary members from 1 to 3.

D. McNeil noted that the minutes from last year had stated that the Board was to address the issue of undergraduates attending the AGM. Harris said that a working group of the Board had been tasked with this issue. The Board's position is to encourage attendance of undergraduates, with support of their supervisors, at the meeting.

**6. President's report / Rapport du président**

Gretchen Harris reported that she had spent much of her time over the last year in activities associated with developing support for astronomy. These activities included meetings with CSA, ACURA and the Coalition for Astronomy. She noted that the Coalition for Astronomy is being restructured. The membership will include the CASCA President or designate, an industry representative (presently Michael Jolliffe from AMEC) and a designate from ACURA. Additional members-at-large will be included as necessary to pursue special projects. She noted that CASCA will establish a bank account to handle the expenses associated with the work (including lobbying etc.) of the Coalition.

G. Harris made particular mention of a banquet that she had attended in honour of inductees to the Canadian Science and Engineering Hall of Fame. Through the efforts of John Percy and others, Helen Hogg was inducted to the Hall of Fame. Harris noted the pleasure she felt on this occasion and the interest shown by other banquet attendees in the Society's first president.

**7. Secretary's report / Rapport du secrétaire**

**Changes in membership since May 2003**

New Ordinary members:

John Caldwell	York
Brian Chaboyer	Dartmouth
Ashley Crouch	Montreal
Doris Daou	IPAC/Caltech
Julie Bolduc-Duval	HIA
Mark Huber	UBC
Robin Humble	CITA
Amanda Karakas	St Mary's
Marten van Kerkwijk	Toronto
Stefanie Muehle	Toronto
Magdalen Normandeau	Bowdoin College
Dmitri Pogosyan	Alberta
Evan Skillman	U. Washington
Russell Smith	Waterloo
Suzanne Talon	Montreal
Kimberley Venn	Macalester
William Weller	Malaspina
Chris Willott	HIA

Student members changing to Ordinary members:

Tyler Foster	DRAO
Wayne Barkhouse	CfA
Mustapha Ishak-Boushaki	Princeton
Jo-Anne Brown	Calgary
Stefan Cartledge	Louisiana State
Michael Gladders	Carnegie
Robert Reid	DRAO
Tracy Webb	Leiden

New Student members:

Kris Blindert	Toronto
Xiaoyi Dong	York
Dominic Drouin	RMC
Martin Durant	Toronto
Louise Edwards	Laval
Chris Hunter	Western
Mario Lelievre	Laval
Margaret Livingstone	McGill
Catherine Lovekin	St. Mary's
Heather Matheson	Manitoba
Alyssa Moldowan	Manitoba
Fernando Pena	Toronto
Veronique Petit	Laval
Robbi Pike	Waterloo
Pierre-Olivier Quirion	Montreal
Ashley Ruiter	St Mary's
Donald Wiebe	Toronto
Theresa Wiegert	Manitoba
Kristin Woodley	McMaster

Members who have resigned:

Rosemary McNaughton  
Lorne Avery  
Catherine Westbury  
James Haslett  
Jayant Murthy

The secretary reported the deaths of Anne Underhill and Bev Oke. The Society stood and observed a minute of silence in their memory.

Members expelled:

Antoine Bouchard	S
Mark Brodwin	S
Terence Dickinson	O
Cedric Foellmi	S
Kathleen Labrie	S
Andrew Leblanc	S
Peter MacDonald	S
Tom Merrall	S
Robert Myers	O
Elena Neagu	S
Gregory Poole	S
Timothy Rothwell	S
Sara Seager	O

Gwen Skalkowski	S
Hye-Kyeong Song	S
Springer-Verlag, Inc.	C
Raphael Srawley	S
Steven Toews	S
Jean-Louis Trudel	S
Yatendra Varshni	O
Pengje Zhang	S

The membership summary is as follows:

Honorary	2
Corporate	4
Ordinary	336
Students	103
<hr/> Total	<hr/> 445

### 8. Treasurer's report / Rapport du trésorier

D. Hanes presented the financial statements for the Society's accounts—the CASCA general account and CASCA Trust—for the year ending March 31st 2004. He noted that the CASCA Office also handles various grant funds, but that the details of these are not reported to the Society.

#### Motion 4

Moved, that the financial statements be accepted as presented: Hanes; seconded: Hesser; carried

Hanes noted that the Board has struck a committee with himself and Turner as members to review membership fees.

### 9. Election of Auditor / Election du vérificateur

#### Motion 5

Moved, that L. Widrow be appointed as the Society's auditor for the year 2004 financial statements: D. Hanes; seconded: A. Wehlau; carried

### 10. Update and Plans for the LRP / Nouvelles et futur du PLT

G. Harris noted that this item had already been covered in the session before the business meeting. She noted the schedule for completion of the mid-term report and encouraged the community to participate either by contacting committee members directly or by joining the discussion on the web forum. She noted that the draft report became available June 3rd.

### 11. Committee Reports / Rapports des Comité

J. Hesser stressed the central importance of the committees to the functioning of CASCA. He noted that a complete set of committee reports had been received but that there had not been time to get reports available to the Society before the AGM. Revised reports with approved changes in committee membership would be posted on the CASCA website by July 15th. He also noted that the Board was encouraging outgoing committee chairs to remain on committees after stepping down as chair for a transition year. Hesser highlighted the following points:

- Hesser thanked the Awards Committee for their hard and sometime difficult work in evaluating prize nominees.
- He noted that Randall Brookes the new chair of the Heritage Committee plans to rejuvenate what has recently been a rather inactive committee. Brookes is looking for input from the community.
- OIRAC had presented a thorough report that included a report on small ( $\leq 4m$ ) telescopes. The Board is to ask OIRAC to establish a sub-committee to deal with the issues surrounding small telescopes.

- JCSA is very active. A key activity is to increase visibility in JWST activities. The committee has heard that CSA has received a good batch of applicants for the science position at CSA.
- It was noted that the Theory and Computation committee had a strong presence at the mid-term review meeting in Victoria.

G. Harris noted that in future it was hoped that reports would be on the website at least two weeks before the AGM. It was suggested that it would be useful to get this year's committee reports on the web before July 15th as this was also the deadline for commenting on the mid-term review. J. Hesser said that he would try his best.

## **12. Motions from the floor / Propositions de l'assemblée**

None.

## **13. Future CASCA meetings / Prochaines réunions**

Martin reported on the upcoming annual meetings of the Society, noting that the 2005 meeting will be in Montreal, 2006 in Calgary and the Board had accepted the invitation from RMC, Kingston to host the 2007 meeting. He noted that the 2008 meeting would have to be considered shortly but that we were in good shape at present.

G. Harris thanked the LOC of the Winnipeg meeting and, in particular, Samar Safi-Harb and Jayanne English, for their excellent organization of the joint meeting.

## **14. Results of the election / Résultat des élections**

G. Harris announced that Paul Hickson was acclaimed as Second Vice-President. John Rice was acclaimed as Secretary for three years (2004-7) and will replace Hugh Couchman in all secretarial duties including that of authorised co-signatory to the bank accounts of the society. David Hanes was acclaimed to continue as Treasurer. The election for Director was won by Rene Plume. Harris thanked the scrutineers.

### **Motion 5**

Moved that all ballots be destroyed: Couchman; seconded: Hesser; carried

A. Moffat (after a minor struggle with the projector) made a short presentation about the Montreal meeting and invited everyone to attend.

## **15. Nominations to Nominating Committee / Nomination du comité des nominations**

This item had been dealt with and nominations closed under item 4.

## **16. Other business / Divers**

None.

## **17. Adjournment / Levée de l'assemblée**

### **Motion 6**

Moved that the meeting be adjourned at 5:56: pm: W. Harris; seconded: C. Wilson; carried

### **Board action items from 2004 AGM**

- Number of Canadian Honorary members increased from 1 to 3.
- Policy and procedure for undergraduates to attend AGM.